

Please note that the Insurance Institute has awarded the Webinar CPD event titled **Brushfield Limited (t/a The Clarence Hotel) v Arachas Corporate Brokers Limited and AXA Insurance DAC - BI Claims & CV19 (webinar)**, 1 hour formal CPD for the undernoted Central Bank of Ireland **MCC** Retail Product Category (5) Commercial General Insurance

ACII/FCII

This event can also be used by ACII/FCII holders, as part of their Chartered Insurance Institute (CII) CPD requirement should they consider the content relevant to their development needs. Please refer to the CII website for further details <http://www.cii.co.uk/>

CPD Rules

Please refer to our CPD Rules document [here](#). This event has been accredited on the basis that you adhere to the rules of our CPD scheme.

Private/Public event

This event has been added to our system as a "Public" event which means that all Insurance Institute members can add this event to their CPD portfolio (where relevant).

Webinar specific issues

This live webinar is accredited on the basis that the webinar adheres to the following:

- Speaker should be able to engage with those participating in the webinar ie systems in place so that questions raised by participants can be answered during the live webinar
- Ideally there should be polls throughout the webinar to test that the person is attending-but this is NOT a compulsory requirement.
- Should be systems (ie report fx) in place to identify those who do not sign in and remain signed in for the full duration of the webinar. Those who do not sign in for the full duration of the webinar, should not be allowed to claim any CPD for the event.
- Attendee should be able to view the speaker(s) and presentation & hear the speaker throughout the entire webinar
- Only members who have signed in using the event registration form (not used a link passed on by a colleague) will be allocated the relevant CPD
- Should be a minimum of a 15-minute break, per 2 hours of delivery, and a 1-hour lunch break, for full day events.

Duration

This event has been accredited for 1-hour CPD, on the basis that the presentation is at least 1 hour long. If the event falls short of this duration, it is the responsibility of the provider to inform the Accreditation Manager, so that the necessary adjustments can be made to the event, on our system.

Note any attendee who does not participate in the Webinar, for its full duration, should not be allowed to add the event to their CPD log ie they should not receive a confirmation of attendance certificate, and in addition, will not receive ANY time for their "part attendance

Calendar year

This event is approved for CPD in the current calendar year i.e. 2021 and should be re-submitted if running again in a new calendar year. Note, if the content of the course has not changed by more than 20% since originally accredited, please advise the Accreditation Manager who can automatically reaccredit the CPD event for another year.

Certificate of completion

Please note that a certificate of attendance must be issued to all those who complete e-learning modules. This document will be required should the person be audited by the Insurance Institute or the Central Bank of Ireland. A sample certificate of attendance can be found attached. Please note completed certificates should only be issued via PDF documents to avoid situation where people can tamper with the details.

Finally, if you have any queries on this or any other accreditation issues, please do not hesitate to contact the Accreditation Manager on 01 645 6618 or email cpdaccreditations@iii.ie.